



Sussex Gymnastics Association

Constitution

Updated 18th May 2005

Contents

1.	TITLE	3
2.	OBJECTS	3
3.	SUBSCRIPTIONS	4
4.	MANAGEMENT	4
5.	MEETINGS	5
6.	BUSINESS OF A.G.M.	6
7.	OFFICERS	6
8.	VOTING	7
9.	PRESIDENT	7
10.	FINANCE	7
11.	SUSPENSION	Error! Bookmark not defined.
12.	ALTERATIONS TO THE CONSTITUTION.....	8
13.	RESPONSIBILITY FOR ACCIDENTS.	8
14.	DISSOLUTION.....	9
15.	DISCRETIONARY POWERS	9
16.	ACCEPTANCE OF CONSTITUTION.....	9

1. TITLE

1.1. The name of the Association shall be the **Sussex Gymnastics Association** (hereinafter referred to as "The Association") the boundaries of which shall be those of the Local Authorities of the Counties of East and West Sussex (hereinafter referred to as "The County")

2. OBJECTS

2.1 The objects of the Association shall be to regulate, encourage, develop, facilitate and safeguard the interests of the sport of Gymnastics within the County (which in these articles includes Women's Artistic, Men's, Sports Acrobatics, Rhythmic, Recreational, Sports Aerobics, Team-gym and Trampoline.

2.2. The Association shall also assist, encourage and promote:-

- a. The affiliation to the British Gymnastics Association (B.G.A.), South East Region and the association of all amateur gymnastic clubs and organisations in the County with training facilities in that area which are willing to abide by the rules of the B.G.A. and the South East Regional .G.A.
- b. The enrolment of individual members of the British Gymnastics Association (BGA) resident within the County.
- c. The organisation of championships and other competitions in the County, in accordance with Regional Strategy where possible.
- d. The organisation of courses for coaches, judges and gymnasts in the County, subject to the approval of the Regional Technical Committees where appropriate.
- e. To co-operate or affiliate with any organisations whose objects support but do not conflict with those the Association, including acting as a link between affiliated Clubs and the Regional Gymnastics Association. R.G.A.
- f. Generally, to do all such acts, matters and things in connection with, or incidental to, the effective carrying out of any of the objects mentioned in the previous sub- clauses hereof.

3. SUBSCRIPTIONS

3.1. Affiliation and the enrolment shall be subject to the payment of such an annual subscription to be approved at the Annual General Meeting or at an Extraordinary Meeting called for that purpose.

3.2. Membership of the Association shall automatically cease if the subscription has not been paid within 4 weeks of receiving notice.

3.3. The annual subscription fee will double for existing members if not received by 4 weeks after the due date.

4. MANAGEMENT

4.1. The Association shall be managed by a committee which shall consist of the following voting members;

- a. The Officers who shall comprise the Chairman, chairman, Hon-Treasurer and Hon-Secretary.
- b. A representative from each discipline, ideally the joint technical committee Chair representing the technical committees of each discipline.
- c. A nominated representative from each affiliated club.
- d. Volunteer Co-ordinators representing each of the specific working parties set up by the Association.

4.2. None voting management members shall consist of;

- e. B.G. Development Officer
- f. Others that are invited specifically to a county meeting as and when requested.

4.3. Such Technical and other sub-committees as are necessary to carry out the work of the Association shall be appointed in such manner as the Committees shall from time to time determine.

4.4. The Committees shall appoint from amongst its members County delegates to the executive Committee of the Regional G.A. and such other Committees of the B.G.A. as and when required as well as to any other organisation to which the Association is affiliated or co-operating with from time to time. Only those members officially appointed by the Committee shall be entitled to represent the County.

5. MEETINGS

5.1. Nominations for office and notices of other relevant business for inclusion on the Agenda must be received by the Secretary by the return date specified on the call for nominations prior to the date of the Annual General Meeting. Nominations and notices duly proposed and seconded may only be submitted or and on behalf of affiliated clubs, Or the Management Committee. The existing Officers are automatically nominated for re-election if prepared to stand.

5.2. The Association year shall commence on 1st April in any year and every endeavour is to be made to hold the Annual General Meeting during the month of April or May and in any case before the A.G.M. of the South East Region. The Notice convening the A.G.M. shall be accompanied by the Statement of Account for the previous year.

5.3. A Special or Extraordinary General Meeting may be summoned at any time by the Chairman or on a requisition signed for and on behalf of not less than three affiliated clubs who shall submit therewith the reason for such a meeting. Such meeting to be held within 28 days of receipt of the requisition by the secretary and at least 14 days notice must be given to members. No business other than the business specified in the notice of meeting shall be dealt with at the meeting.

5.4. At least 14 days written notice shall be given by the secretary of any general meeting.

5.5. No business shall be transacted at a Committee Meeting, Annual General Meeting or Special General Meeting unless 4 members from a minimum of six voting members of the committee are present or are represented to form a quorum.

5.6. No business shall be transacted at a meeting of any sub-Committee of the Association unless at least two thirds of the whole number of the sub-Committee is present.

5.7. The accidental omission to give notice of a meeting or the non-receipt of a notice of a meeting by any person entitled to attend shall not invalidate the proceedings of that meeting.

6. BUSINESS OF A.G.M.

6.1. The following business shall be transacted at the *Annual General Meeting*:-

- a. (a) Approval of the Minutes of the last A. G. M.
- b. To consider and if thought proper, approve the duly audited Statement of Account for the association.
- c. To elect the officers
- d. To elect representatives in accordance with the constitution.
- e. To elect members on to Technical and such other sub-committees as are considered appropriate.
- f. To appoint the Auditors.
- g. To transact any other relevant business of which due notice has been given in accordance with the rules of the Associations.

7. OFFICERS

7.1. The four Officers should be from different clubs, where possible, through the posts of Honorary Secretary and Honorary Treasurer may be held by the same member if so decided by the Meeting.

7.2. Members may be co-opted at the discretion of the Committee to fill vacancies or for particular purposes.

7.3. The Chairman or, in his absence, the vice Chairman shall preside at General Meetings of the Association.

7.4. In the absence of the Chairman and Vice Chairman a Chairman for the Meeting shall be elected from among the members present, by a majority vote on a show of hands.

8. VOTING

8.1. Only representatives from fully paid up clubs are entitled to attend General Meetings unless by special invitation of the Chairman. Such invitees are not entitled to a vote.

8.2. Each affiliated Club shall be entitled to one vote only. At the option of a club it may give a proxy to a voting member.

8.3. The Chairman shall have a casting vote in addition to the club vote.

8.4. The Proposer and Seconder of a motion must be from different clubs.

8.5. Where two or more nominations are received for one office the voting shall be by ballot unless the meeting and nominees agree to a show of hands. The voting at all meetings shall otherwise, in the first instance, be by a show of hands. The person presiding may, at his discretion direct a ballot to be taken and shall so direct if required to do so by a simple majority.

9. PRESIDENT

9.1. The committee may at its discretion nominate a President and/or Vice Presidents for exceptional or distinguished service to the Association. Such nominations to be approved at the following Annual General Meeting.

10. FINANCE

10.1. Association funds shall be kept in a Bank Account or investment account approved by the committee, by the Treasurer who shall prepare accounts which must be audited for approval at the Annual General Meeting.

10.2. The Committee shall employ the funds of the Association for the purpose and objects of the Association in such manner as shall be deemed to be in the best interests of the sport.

10.3. There shall be three signatories for Association cheques, including the Treasurer, Chairman and Vice Chairman, any two of whom can sign.

10.4. The Honorary Treasurer shall be empowered to make payments of a regular and continuing nature without reference to the Committee. No other financial liabilities shall be incurred by the Treasurer or any other member without specific authority from the Committee or General Meeting, such Authority to be recorded in the Association Minutes.

11. DISCIPLINARY PROCEDURES

11.1. The Committee shall have the power to suspend, expel and reinstate any club or individual member for conduct which in its opinion is:-

- a. Prejudicial to the best interest of gymnastics
- b. likely to bring the sport into disrepute

11.2. Any Club or member so suspended may appeal to the Regional G.A. The decision of the B.G.A. shall be final.

12. ALTERATIONS TO THE CONSTITUTION

12.1. No alteration or addition to the Constitution shall be made except at an Annual General Meeting or Special General Meeting with a quorum of at least 7 affiliated clubs Present and then only by two thirds of the clubs present and entitled to vote supporting the proposed alteration or addition. Notice of any such proposal must be

sent to the Secretary at least 30 days prior to any *General Meeting* and the proposal shall be set out on the notice convening such a meeting.

13. RESPONSIBILITY FOR ACCIDENTS.

13.1. The Association shall not be held responsible for any accident, damage or loss suffered or caused by members, or non members.

14. DISSOLUTION

14.1. In the event of dissolution of the Association any assets belonging to the Association shall be devoted to objects similar to those of the Association.

15. DISCRETIONARY POWERS

15.1. Discretionary power is given to the Committee to deal with any matter not provided for in these rules.

16. ACCEPTANCE OF CONSTITUTION

16.1. Membership of the Association assumes acceptance of this Constitution.