

Sussex Committee – Minutes for 15 January 2018

Minutes from the meeting held at K2 Leisure Centre, starting 20:30 on 15 January 2018.

1. Present

- a. Present: Sally-Anne Warner, Emma Ballancore, Julie Belchamber, Lisa Jestico, Richard Keadley
- b. Apologies: Lauren Chapman, Sam Penney

2. Matters from last meeting

- a. There were no minutes taken at the last meeting.
- b. The date and venue for the Sussex Championships has not yet been booked (see item 5 below).

3. Discipline reports

- a. Women's Artistic. Report attached.
- b. Men's Artistic. Report attached.
- c. Team-gym. Nothing to report.
- d. Trampoline. Report attached.
- e. Tumble. **Emma** will ask Mark Poore to take on the role of tumble representative.

4. Treasurer's report

- a. There was a discussion on the methods used for collecting money for events. The treasurer needs to be informed of all events, and their closing dates. There is no way to track what the money is for without this information.
- b. When invoices are submitted for payment, the treasurer needs to explicitly know what event the invoice has been raised for, who should be paid, and the date it needs to be paid by. Sometimes this information is missing.
- c. There needs to be clarification on what it is acceptable to claim expenses for. Some people claim for every little thing (e.g. journeys to the trophy shop), while others try to minimise costs. These things are difficult to quantify, but the type of expenses claimed and the rate should be the same for everyone. **Sally-Anne** will create a list of the expenses rates for things like home printing, along with the type of expenses it is acceptable to claim.
- d. Some clubs seem unaware of the funding opportunities provided by Sussex Gymnastics. This can mean clubs do not feel the benefit of being a member. The Funding Application form is here <http://www.gym-sussex.org.uk/library/fundapp/>
- e. The Trampoline discipline committee will consider increasing their event entry fees in future.

5. Sussex Championships

- a. The date, venue and apparatus has not been booked for this year's event.
- b. We hope this event can be held on 6-7 October at Triangle Leisure Centre.
- c. **Emma** will book the venue and apparatus.

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The meeting finished at 21:30.

The next meeting will be held at 20:30 at K2 Leisure Centre on 26 March 2018.